

MANUSCRIPT TEMPLATE FOR UTIS

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Abstract

These instructions explain how to prepare your paper for the Congress Proceedings so that its appearance is clear and consistent with the other papers in this publication. They include guidance on layout, illustrations, text style and references. They are presented exactly as your paper should appear. It is highly advised to use this template to prepare your paper in Microsoft Word. Your abstract should not exceed 150 words. It should provide a brief summary of the contents of your paper.

Keywords: Max of 3 keywords can be used here.

1 Introduction

The aim of this template is to provide the uniformity of the papers to be published in the proceedings of International Congress on Machining (UTIS). The authors should follow the instructions in this manual in order to submit their manuscripts to UTIS .

It is recommended to use this file as the manuscript document since it includes all necessary fonts, styles etc.

The manuscripts in UTIS can be presented in English or Turkish depending on the author's choice.

2 Title and Abstract

The paper title should give clear information about the content of the study and cannot exceed 100 letters. Capital letters should be used at the title with Times New Roman font having 15 pt font size and bold style. After the title, the author's names and address should be written with the format as indicated in this document.

The abstract should provide a brief summary of the contents of your paper and should not exceed 150 words.

3 Page Setup, Text and Headings

The page size of the manuscript should be A4 (210x297 mm). The left and right margins should be set to 2 cm (0.79 in) where top and bottom margins should be set to 2.2 cm (0.86 in). The page numbers should be centered at the bottom of the page.

Times New Roman is the default font type to be used in all manuscript.

The manuscript normal text size is 11 pt with 1.15 line spacing. The text and paragraph should be justified and paragraph spacing should be 10 pt.

It is recommended to use at max 3 level heading. The first level heading (Heading 1) should be bold and have a text size of 14 pt. The numbering should be aligned 0.5 cm (0.19 in) away from left margin where the first letter of the heading should be aligned 1 cm (0.38 in) away. There should be 18 pt spacing before and after Heading 1.

3.1 Heading 2

The second level heading (Heading 2) should have a text size of 12 pt and should be bold. The numbering should be aligned 0.6 cm (0.24 in) away from left margin where the first letter of the heading should be aligned 1.3 cm (0.51 in) away. There should be 6 pt spacing before and after Heading 2.

3.1.1 Heading 3

The third level heading (Heading 3) should have a text size of 12 pt. The numbering should be aligned 1 cm (0.39 in) away from left margin where the first letter of the heading should be aligned 2.3 cm (0.9 in) away. There should be 6 pt spacing before and after Heading 3.

4 Figures, Tables and Equations

4.1 General Appearance

The figures, graphics, pictures and tables that are used in the manuscript should be clear and sharp. The texts that are embedded in the figures should be Times New Roman with min. font size of 9 pt. The figures and tables should be in gray scale (colorless).

4.2 Equations

Equations should be aligned 0.5 cm (0.19 in) away from the left margin and the numbering should be aligned with the right margin. The text size of the equations should be 11 pt.

$$F_t = K_{tc}bt_0 + K_{te}b \tag{1}$$

4.3 Figures and Tables

All the figures and tables should have captions located below. The captions should be centered and have a text size of 11 pt.

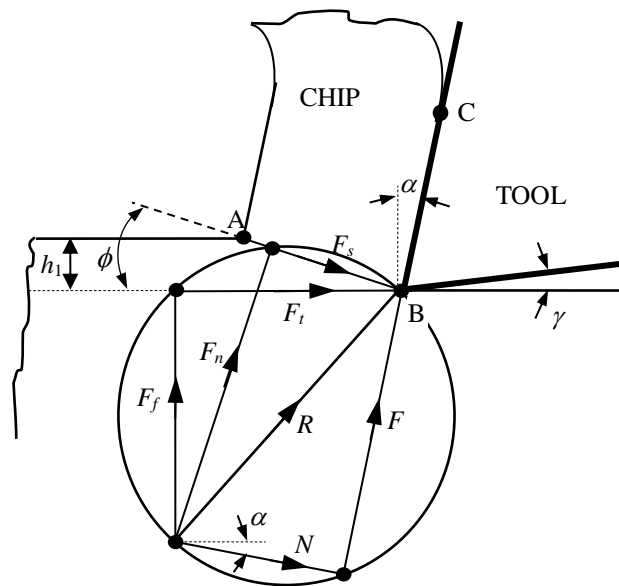


Figure 1: A centered figure caption example.

Figures and Tables should be numbered consecutively as Figure 1, Figure 2 etc, and Table 1, Table 2 etc.

	Normal	Heading 1	Heading 2	Heading 3
Font	Times New Roman, 11 pt	Times New Roman, 14 pt, Bold	Times New Roman, 12 pt, Bold	Times New Roman, 12 pt
Numbering	-	1, 2, 3, ...	1.1, 1.2, 1.3, ...	1.1.1, 1.1.2, 1.1.3, .
Spaces	Line spacing is 1.15 whereas paragraph spacing is 10 pt.	18 points before and after	6 points before and after	6 points before and after

Table 1: An example table caption.

5 General Rules

- The manuscript should be prepared with a word processor on a PC and should be submitted as camera ready.
- The manuscript **should not exceed 6** pages including the figures and tables.
- The study should be presented clearly and fluently by considering the grammar. If English is not your mother tongue, please make sure that the paper is checked by a competent editor.
- All the quotations must be cited properly.
- Acknowledgements should be brief and clear.

6 References

The references in the paper should be cited using the number in square brackets [1]. Moreover, the references should be numbered as the order that they are presented throughout the manuscript: [1] [2] [3]. All references listed must be cited, and all cited references must be included in the reference list.

The format for the references is as follows:

Journal paper: Surname(s) and initials of author(s), year of publication, “title of the publication”, title of the journal, volume of the journal, first and last pages.

Example#1:

[1] Kaya, E., Demir, M., Çelik Z. 2011. “Talaş Kaldırmaya Etki Eden Faktörler”, TMMOB MMO Mühendis ve Makina Dergisi, cilt 51, sayı 358, s. 2-11.

Example#2:

[2] Bajpai, V., Singh R., 2013, “Brittle damage and interlaminar decohesion in orthogonal micromachining of pyrolytic carbon”, International Journal of Machine Tools and Manufacture, Volume 64, Pages 20-30

Book: Surname(s) and initials of author(s), year of publication, “title of the book”, ISBN, Publisher City , Publisher.

Örnek:

[3] Kurt Ö., 2007. Geometrik Toleranslar, ISBN : 978-975-51-488-0, Birsen Yayınevi, İstanbul

Conference Proceeding: Surname(s) and initials of author(s), date of conference, “title of the publication”, name of the conference, City and Country of the Conference, first and last pages.

Thesis: Surname(s) and initials of author(s), date, “title of the thesis”, degree, name of the institution.

Report: Surname(s) and initials of author(s), date, “title of the report”, type of the report, report no, name of the institution, city of the publication.

Web site: Surname(s) and initials of author(s), last access date, “title of the work”, internet address